Academic Advising Meeting Record Form(学术建议会议记录表)

Student ID学号:		Purpose of Meeting 会议目的 (Please tick请 √选择):	Graduation Requirements毕业要求	
Last Name姓:			Class Scheduling课表	
First Name名:			Course Enrollment课程注册	
Chinese Name中文名:			GPA成绩积点分	
Admitted Year入学年:			Other reasons (Please specify below.其他原因请说明:)	

Record of Meeting Discussion (会议讨论问题记录):

1. Do you understand where to find Bryant Undergraduate Catalog(你明白在哪里能看到布大本科生手册吗)?	Yes(是）		No（否）	
2. Do you understand your transcripts(你明白你的成绩单吗)?	Yes(是）		No（否）	
3. Do you understand graduation requirements including GPA policy, required courses and total credits(你明白毕业要求吗,包括成绩积点分,必修课程和学分总数)?	Yes(是）		No（否）	
4. Do you understand course prerequisites(你明白课程先修要求吗)？	Yes(是）		No（否）	
5. Do you know that you need to make an academic progress plan if you are falling behind standard track because of your individual issue （你知道如果因为你个人的原因脱离了大纲课程标准进展后需要制定学术进展计划吗）？	Yes(是）		No（否）	
6: Other comments(其他记录):				

Attachment 1(附件一）: Documents for the meeting（会议材料）:

Bryant UG Catalog web Link（布大本科生手册网站链接）:	catalog.bryant.edu	(Information For Bryant academic policy, curriculum and course description包含学术政策，教学大纲和课程描述)
Transcripts（成绩单）	Provided by Registrar's Office upon request（经申请由教务办公室提供）.	
Petition Letter（申述信）	Provided by students if it is relevant（由学生提供相关申诉信）.	
Other files （其他资料）	Provided by students or relevant departments as needed（如有需要，由学生或相关部门提交）.	

Attachment 2（附件二）: Academic Progress Plan学术进展计划 (Students should complete the plan with academic dean or his designated academic advisor学生需要和学术院长或他指定的学术顾问完成这个计划.)

Courses to take in next academic year（下一学年所修课程）:

_____Fall （秋季）: _____ _____ _____ _____ _____ _____

_____Spring （春季）: _____ _____ _____ _____ _____ _____

___Winter（冬季）: _____ _____

_____Summer（夏季）: _____ _____ _____

Student Signature（学生签名）: _____

Date（日期）: _____

Academic Dean or Designated Advisor Signature（学术院长或学术顾问签名）: _____

Date（日期）: _____